

# Cupernham Infant School

## Charging & Remissions Policy

Next Review Date: May 2020



*“Together we care, we learn and we enjoy success”*

### **Aims:**

- To make necessary and appropriate charges or to request a voluntary contribution which enables and encourages a wide range of enriching activities and sharing of resources and information

### **Activities Provided for Children during the school day:**

#### **Trips or special events & visitors**

- We do not charge for most of our school-time activities although occasionally we do invite a voluntary contribution
- There is no obligation to contribute: no child will ever be left out or treated differently according to whether or not any contribution is made.
- If an activity can not take place without parental contributions they are informed at the planning stage. The nature of the proposed activity and its educational value will be made clear and an indication of the contribution per pupil given.
- If there is insufficient parental support an activity may not be able to take place.
- Charges may be made for providing the full cost of activities wholly or mainly outside school hours except where that activity is required to fulfil statutory duties related to the national curriculum or religious education

#### **Cookery & Design & Technology**

- No charge is made for ingredients or for materials used.

### **Clubs**

- Most of clubs are run by external organisations, such as the Schools Sports Partnership who set the charges
- Any club run directly by the school (such as Early Birds Breakfast Club and Cuckoo Extended Day club) charges in order to cover costs and resource needs.

### **Damage to property or loss of property**

- Parents and community groups are asked to make a contribution towards replacing damaged or lost school property caused by negligence.
- We follow clear guidelines with regard to replacement costs for lost library books/ guided reading books or other school equipment.
- Parents may be asked to pay for the cost of wilful damage.

### **Arrangements for part or full remissions of charges**

The school may provide financial support from the school budget or external grants for those families unable to meet the full cost of voluntary contributions or charges on application to the head teacher. The Governing Body will be informed in general terms of the total provided for each activity.