

# Cupernham Infant School

*Together we care, we learn and we enjoy success*



Headteacher: Mr Duncan Wells

**Breakfast - "Early Birds"**  
**Teatime - "Cuckoo club"**

**For Term:** \_\_\_\_\_

(always check website for calendar details including Inset Days)

**Parent/Guardian of:** \_\_\_\_\_

**Class:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Would you please indicate on the form below the days you require for the \_\_\_\_\_ term and return to [h.thompson@cupernham-inf.hants.sch.uk](mailto:h.thompson@cupernham-inf.hants.sch.uk). **Please note that once you populate your dates an invoice will be issued and once payment has been made your places will be automatically confirmed - we are unable to confirm until payment has been made. We can only accept a booking with full payment - as per our Terms and Conditions. Thank you.**

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Early Bird					
Teatime Cuckoos until 5pm					
Teatime Cuckoos Until 6pm					

**T & C's on the reverse of this form.**

**Parent Name:** \_\_\_\_\_

**I have read and agree with the Terms & Conditions : Signed by :-**

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## Terms & Conditions

### Tea Time Club

- Places are booked Term in advance
- All places must be paid in advance. We will accept payment in full - confirmation of places are on receipt of payment only.
- Failure to pay in advance will result in your child losing their place.
- No refunds can be given - there is no credit for absence.
- Full session fee will apply if you cancel your booking within 24hrs
- It is your responsibility to keep us informed of any medical condition or special dietary requirements.
- Where available, ad hoc sessions may be possible, booked in advance, please contact the school office.
- The cost(s) per day per child
  - For: **Infant Children**
  - £5.50, until 5pm, which includes a snack
  - £9.00, until 6pm
- Adult supervision will be at a rate of 1:8 for each session.
- The club will only run during term time and will not run on Infant School day closures or during school holidays.
- Revision to any booking made once the invoice has been issued will be charged for administrative fees of £5.00 each time.
- **Telephone Contact for the club between 3.30pm and 6pm is: 07510318970 - please call if you are running late.**

Late fees are charged as follows: for sessions booked until 5pm; £10.00 per 15 minutes are applied after **5.01pm** per child. From **6.01pm**; £15.00 per 15 minutes per child.

### Breakfast Club

- Places are booked Term in advance
- All places must be paid in advance. We will accept payment in full.
- Failure to pay in advance will result in your child losing their place.
- No refunds can be given - there is no credit for absence.
- It is your responsibility to keep us informed of any medical condition or special dietary requirements.
- Where available, ad hoc sessions may be possible, booked in advance, please contact the school office.
- The cost per child per day is : £4.00 and includes breakfast
- Early Birds club is open from : 7.45am-8.45am
- No food can be served after 8.20 a.m.
- Children can not be accepted after 8.30 a.m.
- Adult supervision will be at a rate of 1:8 for each session.
- Revision to any booking made once the invoice has been issued will be charged for administrative fees of £5.00 each time.
- The club will only run during term time and will not run on Infant School day closures or during school holidays.

**Bransley Close, Romsey, Hampshire, SO51 7JT**

Telephone 01794 514494 Email: [adminoffice@cupernham-inf.hants.sch.uk](mailto:adminoffice@cupernham-inf.hants.sch.uk)

[www.cupernhaminfant.com](http://www.cupernhaminfant.com)