

# Cupernham Infant School

*Together we care, we learn and we enjoy success*



Headteacher: Mrs. Lesley Clark

Dear Parent,

29th January 2019

## Procedures for closing the school in the event of severe weather

As you will be aware, there are occasions when, due to severe weather, it is not possible to open the school to the children. Hopefully we will have a winter without the need to close at all. However, with the possibility of snow in the forecasts I thought it would be appropriate to remind you of our procedures for closing the school in order that you can remain fully informed. The factors which decide whether or not the school is safe to open include;

- What warnings are currently in place regarding safety of travel
- Whether staff are able to get into school safely and if so whether or not there are sufficient staff available to enable the school to operate safely.

In considering whether or not our school should close, I will always be in close contact with Mr Clay, the Headteacher at the Junior school. In the majority of cases, it is likely that both our schools will make the same decision as to whether or not to stay open. However, due to differences in the travelling arrangements for the two staff teams and the age of the children, there may be times when one school could close and the other remain open.

In the event that our school does need to close, we will contact you by text alert/email as soon as the decision has been made and put the information on the 'latest News' part of our website. We will also share the information with the local radio stations and the closure will also be advertised on the Hampshire website.

<http://www.hants.gov.uk/education/schoolclosures/> .

School closures are most likely to happen when the conditions overnight are serious enough to prevent the school from opening in the morning. However, on very rare occasions, weather conditions might deteriorate sufficiently during the day to require children to be sent home. Should this be necessary, we will initially contact parents via the text alert/email and follow this up with telephone contact where necessary. It is really important that parents ensure that the contact details held by the school are fully upto date. In the event of any closures, appropriate work / activities will also be set for the children and will be added onto the website as soon as possible on the day of any closure.

## Partial Closures

It is possible that key elements of the school's provision may be affected even if the conditions do not require a full closure. For example, the facilities to provide a cooked lunch could be affected, in which case you would be contacted and asked to provide a packed lunch. It could also be the case that we might have sufficient staff to open the school but not to run the breakfast or after school clubs. In cases such as these, we will always try to provide as much warning as possible via the school text/email service and the school website.

**Yours sincerely,**

**L Clark**

**Bransley Close, Romsey, Hampshire, SO51 7JT**

Tel & fax: 01794 514494 Email: [adminoffice@cupernham-inf.hants.sch.uk](mailto:adminoffice@cupernham-inf.hants.sch.uk)

[www.cupernhaminfant.com](http://www.cupernhaminfant.com)

