

# Cupernham Infant School

*Together we care, we learn and we achieve*

Headteacher: Mr Duncan Wells BA(Hons)QTS, NPQH

Deputy Headteacher: Mrs Jen Turski BA(Hons)QTS



## Terms & Conditions Tea Time & Breakfast Club

- Places are booked a Term in advance on a first come first served basis. Forms are available on our website.
- All places must be paid in advance. We will accept payment either in full or half termly – confirmation of places are on receipt of payment only. You can pay via your scopay account online or via child care voucher – please speak to the office.
- Failure to pay in advance will result in your child losing their place.
- No refunds can be given – there is no credit for absence.
- Full session fee will apply if you cancel your booking within 24hrs
- It is your responsibility to keep us informed of any medical condition or special dietary requirements.
- Where available, ad hoc sessions may be possible, booked in advance, please contact the school office.
- The cost(s) per day per child For: Infant Children only £5.50 Breakfast Club £7.00 until 5pm, which includes a snack £10.50, until 6pm
- Adult supervision will be at a rate of 1:8 for each session.
- The clubs will only run during term time and will not run on Infant School day closures or during school holidays.
- Revision to any booking made once processed will be charged for administrative fees of £5.00 each time.
- Telephone Contact for the club between 3.30pm and 6pm is: 07510318970 - please call before you arrive so we can have your child ready to collect, if you are running late please contact the team on the number above to inform them. Late fees are charged as follows: for sessions booked until 5pm; £10.00 per 15 minutes are applied after 5.01pm per child. From 6.01pm; £15.00 per 15 minutes per child. Breakfast Club doors open at 7.30am to 8.45am, no food will be served after 8.20am. Children cannot be accepted after 8.30 a.m.

Sept 2023

**Bransley Close, Romsey, Hampshire, SO51 7JT**

Telephone 01794 514494 Email: [adminoffice@cupernham-inf.hants.sch.uk](mailto:adminoffice@cupernham-inf.hants.sch.uk)

[www.cupernhaminfant.com](http://www.cupernhaminfant.com)