

# Cupernham Infant School

*Together we care, we learn and we achieve*

**Headteacher: Mr Duncan Wells BA(Hons)QTS, NPQH**

**Deputy Headteacher: Mrs Jen Turski BA(Hons)QTS**



Friday 26<sup>th</sup> February 2021

Dear Parents/carers,

## **Reopening Schools to all pupils – Monday 8<sup>th</sup> March 2021**

As you're likely aware, the government has announced that schools will reopen to all pupils on **Monday 8<sup>th</sup> March**. We're very much looking forward to welcoming back more of our children to face-to-face education then.

The main purpose of this letter is to explain the updated arrangements. Please could you read through this letter with your child/children. These arrangements are fully aligned with Government guidance and adjusted where necessary according to the specific context of our school. The full advice upon which our decisions have been taken can be found here.

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/964351/Schools\\_coronavirus\\_operational\\_guidance.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf)

## **Who can now attend school and from when?**

**All** children who are on the school roll must attend school from Monday 8<sup>th</sup> March.

Children cannot attend if they, or a family member they live with, have symptoms of Covid-19 or where a positive test has been confirmed. You should follow the advice for self-isolation and only send your child back to school at the end of this period. You must inform the school via email [adminoffice@cupernham-inf.hants.sch.uk](mailto:adminoffice@cupernham-inf.hants.sch.uk) if this is the case. It is essential that you inform us of any positive confirmation of Covid-19.

If you are concerned about your child's health and the implications for their return, then please discuss this with both the school and your child's healthcare professionals.

## **Attendance**

The Government guidance makes it clear that **attendance at school from Monday 8<sup>th</sup> March will be mandatory** and parents/carers will have a legal duty to ensure their child attends. We will follow our normal protocol for following up on non-attendance.

As a reminder, your child should self-isolate and not come to school if they:

- Have coronavirus symptoms or have tested positive
- Live with someone who has symptoms or have tested positive
- Are a close contact of someone who has tested positive

You must inform the school via email [adminoffice@cupernham-inf.hants.sch.uk](mailto:adminoffice@cupernham-inf.hants.sch.uk) if this is the case. It is essential that you inform us of any positive confirmation of Covid-19.

**Bransley Close, Romsey, Hampshire, SO51 7JT**

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## Our safety measures

Rest assured that we're doing everything we can to make sure that once again, our children can return to school safely. We'll be taking the following protective measures to keep everyone safe:

- **The start/end of the day**

In order to reduce the number of people at the school gates, we continue to have staggered start times and finish times. It is essential that we have a steady flow of pedestrians on and off of the school site to avoid overcrowding and large gatherings. Please can we ensure that these times are adhered to at all times. Also, if children are queuing on the pathway, please do not overtake, even if you are entering the building via an alternate gate / doorway. See the staggered start and drop off table below to match your class.

- **Car Parking**

Due to the staggered start to the school day and ensuring the children's safety as they enter the site, the junior school car park immediately outside the main school gates will not be available for parents and carers. Staff who do not start their school day until 8.30 will be parking in the car park outside of the school gates. These spaces will be needed by staff and we ask that you make arrangements so that you do not need to access this car park in the morning.

- **Staggered Start / Finish Times**

<b>Class Pod</b>	Wrens Yr. R	Penguins Yr. R	Sparrows Yr. R	Hummingbirds Yr. 1	Robins Yr.1	Woodpeckers Yr. 1&2	Kingfishers Yr. 2	Nightingales Yr. 2
<b>Drop Off</b>	8.40am	8.45am	8.40am	8.40am	8.50pm	8.45am	8.40am	8.50am
<b>Collection Time</b>	3.10pm	3.15pm	3.10pm	3.10pm	3.20pm	3.15pm	3.10pm	3.20pm

It is important the you arrive exactly at your drop off and collection time.

Year R (Sparrows and Penguins), Year 1 and Year 2 will continue to use the small gate which you can access from the park for drop off and collection and then exiting using the small gate on the main playground. Yr. R Wrens class will enter using the main gate and then exit using the one-way system through the small gate on the infant school playground. Maps and directions for entering and leaving the site can be found at the end of this letter.

As we share the site with the Junior School, we have agreed specific entrances and exits which can be used by each school. It is important that we ask that only one adult accompanies your child at drop off and collection times. You will need to follow the one-way system into the playground and exit through the small gate on the infant school playground. This will ensure a one-way system and will minimise contact between children and parents of the different schools. Where parents have children in both schools, they should adopt a common-sense approach to movement around the site, observing strict social distancing.

It is also really important that parents leave the site promptly and do not unnecessarily gather on the playground or around the entrances and exits at the start or end of the school day.

Where families are travelling to school using public transport, please contact school to discuss any issues with start and end times if these pose a problem.

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- **Class Organisation**

We will continue to adopt the class learning pod approach. Social distancing will not be enforced in the same way as it is in wider public circulation, but a sense of distancing and awareness of personal space will be promoted wherever possible.

Children will continue to have staggered breaks throughout the day and the outdoor learning environment will be used as much as possible. Lunchtimes will also be staggered and the children will be eating their lunch within their classrooms

We will continue to work with the children to positively reinforce the essential safety and hygiene measures, such as, regular handwashing, no physical touching and social distancing. We will always try to maintain safe distancing in school but please be aware this will be challenging, especially with our younger children and this is recognised in the government guidance to schools.

- **Lunchtime**

Universal free school meals will continue to be provided for children in Reception, Yr. 1 and Year 2. We will only be providing a healthy hot packed lunch option and vegetarian and special diets will be accommodated. If you do not wish for your child to have a school meal, they will need to be provided with their own healthy balanced packed lunch. Please remember we are a NUT FREE school.

We understand that family circumstances may have changed since we went into lockdown back in January, so if you feel that you now qualify for pupil premium and free school meals, please visit <https://www.hants.gov.uk/educationandlearning/freeschoolmeals/juniorsecondary> to check your eligibility.

- **What will children need to bring/wear?**

Your child should wear school uniform as normal. Full school uniform expectations remain, including black school shoes. Trainers are not part of our uniform. Your child will need to bring a book bag, a coat and (where necessary) sunhat/cap. On particularly sunny days, please apply sun cream to your child's skin before they come to school.

If you have PE kits at home, please bring them in on Monday 8<sup>th</sup> March, these will then stay in school. Also, please provide your child with a named water bottle that they can use for water throughout the day. This will need to be taken home, washed and brought back each day.

- **Wraparound Care Provision**

Wrap around care will be fully operational from 8<sup>th</sup> March, with Breakfast club running from 7.45am and Teatime club operating till 5pm/6pm. The DfE states that ideally schools should keep to the class learning pods. Therefore, the children will be grouped in **class learning pods** for both sessions.

For those parents who had unused bookings throughout lockdown have been credited on account up to w/c 8<sup>th</sup> March. Scheduled bookings placed from w/c 8<sup>th</sup> March to 1<sup>st</sup> April (Easter holidays) are secure. As we have previously announced we will be changing our Scopay system to a new package called "Arbor", details of this will be sent to you later this term.

For your information, **Earlybirds** operate from 7.45am - 8.50am. Please use the main gate and drop off child at the door next to the pre-school building. **Cuckoos** runs from 3.20pm -5.00pm with an additional cost for 5.00pm– 6.00pm. When collecting, please use the main gate, collect at the same door used for dropping off. You will then leave via the main gates.

Our **Larks** 8.30am drop off provision will not be available at the beginning of term, but will be reviewed after Easter.

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- **Visiting the school**

We will only be accepting visitors by prearrangement. This includes parents and carers. You should not come to the school office in the first instance but should make contact by phone or email. If you do need to visit the school, it is essential that you let us know in advance and gain agreement of the school. We will review this position throughout the term as social distancing guidance is reviewed.

- **How will I get a message to the class teacher in my child's class?**

Please email [adminoffice@cupernham-inf.hants.sch.uk](mailto:adminoffice@cupernham-inf.hants.sch.uk) either before school, during the day or after school if you want to leave a message about anything. Office staff will pass these on to the relevant staff as quickly as possible. Please avoid catching teachers at the start and end of the day except in emergencies.

- **Remote Learning**

As all children will be back in school on Monday 8<sup>th</sup> March our remote learning strategy will revert back to our contingency plan and will only be delivered should children/groups need to access this due to needing to self-isolate and are well enough to work. The use of Tapestry in **KS1 only** will be paused for the time being, pending a review of how this or other platforms can be used moving forward.

- **Next Steps**

Before your child returns to school, we need to ensure that all of your contact details are up to date. If they have changed, please contact the school office so these can be updated ready for Monday 8<sup>th</sup> March. We will continue to update our website accordingly with information related to COVID-19 and we will signpost you to relevant information as these are added.

Once again, lockdown has been a challenging period for all of us, and we'd like to thank you for your continuing support during this difficult and uncertain time. If you or your child have any concerns about returning to school, or if you think your child might need extra support when they return, please get in touch with us. We would also like to signpost you to information and guidance provided by Hampshire and Isle of Wight Educational Psychology Team, it provides parents/carers with advice and strategies to support children returning to school after COVID-19. We have attached this information to this email.

We'd also like to thank you for all your support in helping your child learn from home. We'll continue to keep in touch if we update our plans or if we need to make changes due to new government guidance.

Yours sincerely,



Mr. Duncan Wells, Headteacher.

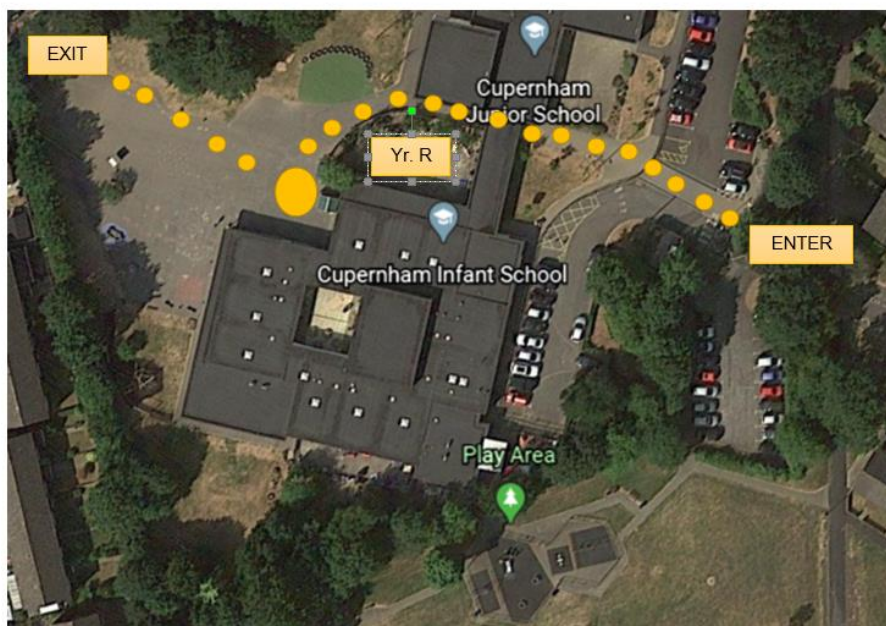
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## Maps and directions for dropping off and collections.

### Yr. R Wrens Class- Social Distancing / One-way System for drop off and pick up



Wrens Class families will enter the school using the right-hand side gate to the main carpark.

You will then need to follow the path to the Yr. R area and exit using the small gate on the other side of the playground.

This is shown using the yellow dots.

The arrangements will be the same when collecting your child.

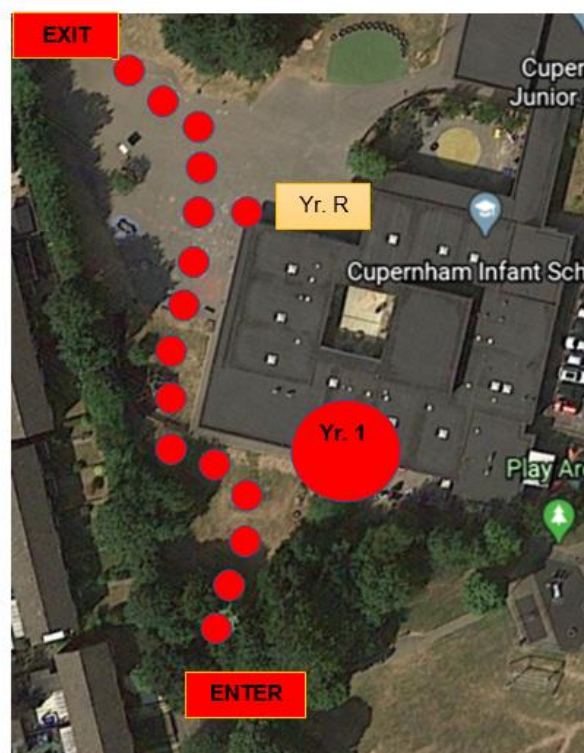
### Yr. 1 & Yr. R Penguins and Sparrows- Social Distancing / One-way System for drop off and pick up

Yr. 1 & Yr. R Classes families will enter the school using the small side gate next from the park side of the field.

You will then need to follow the path to the Yr. 1 and Yr. R classrooms. This is shown using the red dots.

After dropping off your child you will then exit using the small gate on the other side of the playground. This is also shown using the red dots.

The arrangements will be the same when collecting your child.



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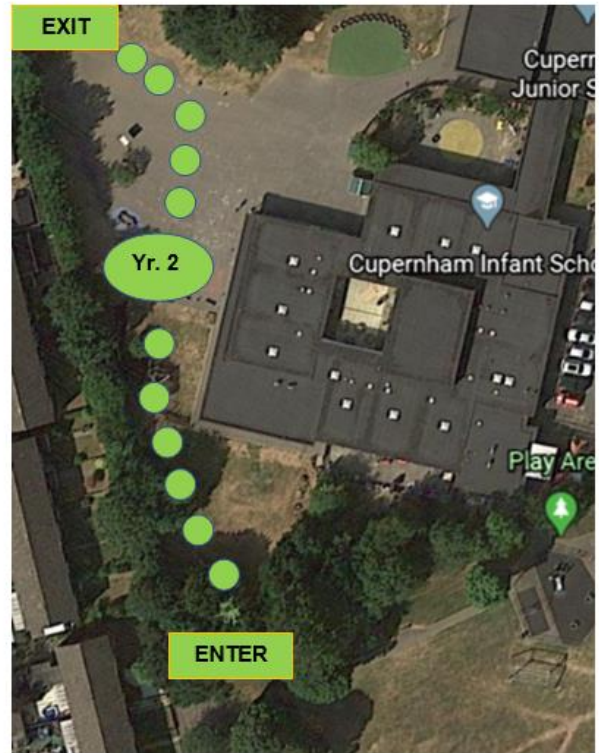
## Yr. 2 - Social Distancing / One-way System for drop off and pick up

Year 2 families will enter the school using the small side gate next from the park side of the field.

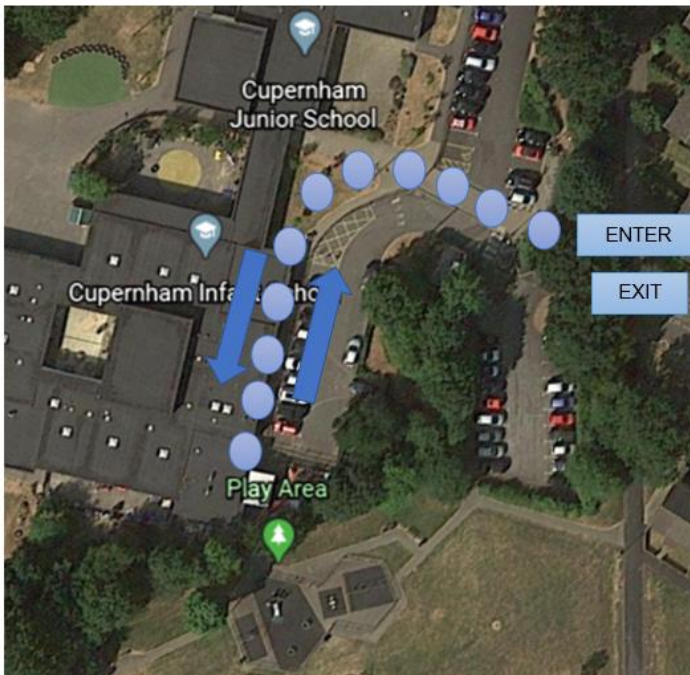
You will then need to follow the path to the Yr. 2 classrooms. This is shown using the green dots.

After dropping off your child you will then exit using the small gate on the other side of the playground. This is also shown using the green dots.

The arrangements will be the same when collecting your child.



## Wraparound Care - Social Distancing / One-way System for drop off and pick up



For those parents using our wraparound care provision, we have new arrangements for dropping off and collection.

For Early Birds and Larks, you will enter the school using the right-hand side gate to the main carpark. You will then need to follow the path to the drop off door as usual. You will not be allowed to enter the school due to social distancing, but you will need to ring the bell and your child will be collected from the door by an adult and taken to the hall.

Once dropped off, you will then need to follow the path back towards the main gate and exit to the right. This is shown using the blue dots. The arrangements will be the same for afterschool collection for Cuckoos Club

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